University Curriculum Committee May 12, 2020

The UCC was scheduled to meet on Tuesday, May 12, 2020 from 1:00 to 3:00 p.m. via Zoom teleconferencing.

ATTENDEES

Members
Angela Lindner, James Babanikos, Charles Baer, Joel Brendemuhl, Timothy Brophy, Abdol Chini, Beverly Dede, Stefanie Gazda, Youssef Haddad, Stephanie Hanson, Christopher Janelle, Steve Pritz, Alison Reynolds, Kelly Rice, Richard V. Scholtz, III, Jennifer Setlow, Alexander Sevilla, Joseph Spillane, Nicole Stedman, Curtis Taylor, and Nancy Waldron.

Liaisons
Toby Shorey

Guests
Red Baker and Nicole Raymond.

WELCOME

Dr. Lindner welcomed the members and went over the accomplishments of the past year including a new major in Data Science, upper division tracking, Quest 1, new academic policies, and dealing with an international pandemic by instituting the first UCC virtual meetings in the history of the university.

She returned to the focus on curriculum as discussed in the first meeting of the year and remarked that the committee has been true to the root of the word and kept curriculum moving forward. Curriculum at the university is alive and well and Dr. Lindner thanked the committee for their work in ensuring this. She also thanked the curriculum review subcommittee to enable smoother meetings, Youssef Haddad in his capacity as co-chair, the Registrar team who has helped the curriculum implementation and the keeping the UCC meeting running smoothly, and Casey, who Dr. Linder cited as the heart of the process.

Dr. Lindner also wished everyone to be well over the summer.

1. Approval of minutes of May 12, 2020 meeting. Approved.

2. Update from the Faculty Senate. Youssef Haddad. The senate approved a proposal for the BS in Tourism, Event and Recreation Management to be renamed as Tourism, Hospitality and Event Management which previously passed the UCC. Youssef had asked that he could step down as co-chair to focus more on the curriculum in his department, but he noted that noted that things had recently changed a bit and that he would be happy to continue to serve in both capacities. Dr. Lindner thanked him for his service.

INFORMATION ITEMS

3. [Changes to Music specialization semester 6-8 tracking in B.A in Music, effective Summer 2020.](#) Already implemented in the new 2020-2021 undergraduate catalog.

PROGRAMS

4. [Proposed name change for the School of Forest Resources and Conservation (SFRC).](#) Dr. Baker presented this proposal which has been before the UCC previously; Dr. Brendemuhl has been involved in communications between all interested parties and they have come up with an adjusted name which is expected to be more acceptable.

The previous concern was the use of the term "geospatial" and so the new proposed name includes "geomatic sciences" instead. Accordingly, the new proposal is for SFRC to be renamed to the School of Forest, Fisheries, and Geomatic Sciences.

Approved.

5. [Proposed changes to the Common Prerequisite Manual for programs in the College of Agriculture and Life Sciences.](#) Dr. Brendemuhl presented this bundle of 17 requests for 15 programs and relayed that Dean Turner has been the driver behind this effort. The request would better expedite students transferring in as well as being more fully aligned with other state universities. The request documents are meant to better align unique majors that can only be pursued at UF. AOM was not included as the CIP code still needs additional work.

Approved.

6. [Proposed changes to Music History/Ethnomusicology minor, effective Summer 2021.](#) Dr. Setlow relayed that items 6-8 are the same issue and that they are simply a cleanup of the curriculum to better align with previously approved UCC requests.

Approved.

7. [Proposed changes to Music Performance minor, effective Summer 2021.](#)

See item 6. Approved.

8. [Proposed changes to Music Theory minor, effective Summer 2021.](#) Dr. Setlow

See item 6. Approved.

ACADEMIC ASSESSMENT COMMITTEE

9. Notice of items from the Academic Assessment Committee (information only).

- No updates as the UCC is meeting on the same day as the AAC.

GRADUATE SCHOOL

10. Notice of items from the Graduate School (information only).

- None

CERTIFICATES

GRADUATE

11. Notice of new graduate certificates (information only).

- None

12. Notice of changes to graduate certificates (information only).

- None

UNDERGRADUATE

13. Proposed new undergraduate certificates.

- None

14. Proposed changes to undergraduate certificates.

- [Dance in Medicine, effective Summer 2021.](#) Dr. Setlow presented this thorough overhaul as the certificate was lagging behind other similar programs. This request would make this certificate available to more students, including non-Dance majors.

  Approved.

- [Music in Medicine, effective Summer 2021](#). Dr. Setlow presented this straightforward request to exchange a special topics course to a permanent course.

  Approved.

- [Meteorology and Climatology, effective Summer 2021.](#) Dr. Spillane presented this change to better distinguish courses as intermediate and advanced to better ensure that students take at least one advanced course. Otherwise the certificate is unchanged.

  Approved.

PROFESSIONAL

15. Proposed new professional certificates.

- None

16. Proposed changes to professional certificates.

- [Aquatic Animal Medicine, effective Summer 2021](#).

  Motivated by SACSCOC. Approved.

COURSES

UNDERGRADUATE

17. Proposed new undergraduate courses.

Engineering

- [EGN 4XXX Integrated Product and Process Design 1](#)—approved

- [EGN 4XXX Integrated Product and Process Design 2](#)—approved

Health and Human Performance

- [SPM 2XXX Sport Career Preparation](#)—approved

- [SPM 3XXX Diversity and Inclusion in Sport Organizations](#)—approved

- [SPM 3XXX Sport Event Management](#)—approved

- [SPM 4XXX Advance Career Preparation](#)—approved

- [SPM 4XXX Revenue Generation in Sport](#)—approved

Liberal Arts and Sciences

- [EUH 3XXX Intro to Holocaust Studies](#)—conditionally approved

- [IDS 1XXX Intro to Pre-Health Process](#)—recycled

- [MET 3XXX Pragmatic Python for Weather](#)—conditionally approved

- [MET 4XXX Weather Briefing](#)—approved

- [PSY 4810 Psychology of Learning and Memory](#)—approved

Public Health and Health Professions

- [HSC 4XXX Access and Rehabilitation in Serving Vulnerable Populations](#)—approved

18. Proposed changes to undergraduate courses.

Agricultural and Life Sciences

- [ENY 4573 Beekeeping I](#)—approved

- [FOR 4020 Seminar in Contemporary Issues in Forest Resources and Conservation](#)—approved

Arts

- [DAN 3775 Dance in Medicine](#)—approved

Business

- FIN 4453 Financial Modeling—approved

Engineering

- EEL 3923C Electrical Engineering Design 1

Health and Human Performance

- APK 3220C Biomechanical Basis of Movement—conditionally approved

- SPM 4723 Legal issues in Sports—approved

Liberal Arts and Sciences

- GEO 4285 Models in Geographic Hydrology—approved

- IDS 1359 Creativity in Action —approved

- IDS 1940 Creativity in Context—approved

- RUS 4502 Language Culture of the Russian Business World—approved

- RUS 4503 Theory and Practice of Russian-English Translation 1—approved

- RUS 4504 Theory and Practice of Russian-English Translation 2—approved

- RUS 4780 Corrective phonetics and intonation—approved

- RUW 3101 Reading Russian Literature—approved

PROFESSIONAL
19. Proposed new professional courses.

Law

- LAW 6XXX Trusts & Estates—approved

- LAW 6760 Accounting for Lawyers—approved

- LAW 6930 Immigration Law—approved

20. Proposed changes to professional courses.

- None

JOINT
21. Proposed new joint courses.

College of Public Health and Health Professions

- PHT 6322C Pediatric Physical Therapy—approved

22. Proposed changes to joint courses.

- None

5000-LEVEL

23. Proposed new 5000 level courses.

- None

24. Proposed changes to 5000 level courses.

- None

GRADUATE

25. Notice of new graduate courses (information only).

- MUE 5XXX Internship in Music Teaching (14324)

- MUS 6XXX Advanced Choral Rehearsal Techniques Course (14363)

- MUS 6XXX Foundations of Music Business (14472)

- MUS 6XXX Strategic Music Entrepreneurship Development (14470)

26. Notice of changes to graduate courses (information only).

- CDA 5636 Embedded Systems (13842)

- DIE 6942 Dietetic Internship I (14020)

- ENV 6940 Supervised Teaching (14109)

- HSA 6114 Health Care System Modification (14083)

- MAN 6511 Production Management Problems (14267)

Meeting adjourned at 1:53 p.m.

Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[May 12, 2020]

Information Item

3. Proposed Universal Tracking for Music specialization semester 6-8 in B.A in Music, effective Summer 2020.
- https://secure.aa.ufl.edu/Approval/reports/14946
- Summary:
  - Universal Tracking courses for semesters 6-8
- Comments:
  - None

Program Recommendations

4. Proposed changes to IFAS School of Forest Resources and Conservation department, effective Summer 2020. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14612
   - Summary:
     - Requesting to change the name of the UF/IFAS School of Forest Resources and Conservation (SFRC) to the proposed name: *School of Forest, Fisheries, and Geospatial Sciences.*
   - Comments:
     - Previously seen by the UCC (Feb. 2020) and tabled for further discussion. Proposed name has been changed after discussion with various campus units. Proposed name change has support of College of Liberal Arts and Sciences.

5. Proposed changes to the Common Prerequisite Manual for programs in the College of Agriculture and Life Sciences, effective Summer 2020. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14976
   - Summary:

- The College of Agriculture and Life Sciences is requesting a modification to the Common Prerequisite Manual (CPM) for the following programs; 1. Food and Resource Economics 2. Animal Sciences 3. Plant Science 4. Soil and Water Sciences 5. Forest Resources and Conservation 6. Geomatics 7. Entomology 8. Interdisciplinary Studies 9. Dietetics. 10. Horticultural Science 11. Wildlife Ecology and Conservation 12. Human Resource Development (FYCS) 13. Nutritional Science 14. Food Science 15. Landscape and Nursery Horticulture (Deletion, program closed in 2012) The college has been working with the Office of Undergraduate Affairs since Spring of 2019 regarding these changes.
  - The college has been working with the Office of Undergraduate Affairs since Spring of 2019 regarding a review of these changes.
- Comments:
  - ~~Food Science & Technology form requesting removal of track 2 (6th in order): The form included in this particular request is the 1/2 track CP tree and not the 2/2 track CP tree.~~ [Updated 5/11/2020]

6. Proposed changes to Music History/Ethnomusicology minor, effective Summer 2021. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14862
   - Summary:
     - Replacing old sequence of courses/numbers in the catalog. The older courses are no longer in use. Music Theory 1-4 and Aural Skills 1-4.
   - Comments:
     - New courses have been previously approved.

7. Proposed changes to Music Performance minor, effective Summer 2021. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14860
   - Summary:
     - Removing the old Music Theory course numbers, and adding the new course numbers along with the coinciding Aural Skills course.
   - Comments:
     - New courses have been previously approved.

8. Proposed changes to Music Theory minor, effective Summer 2021. **[A]**
   - https://secure.aa.ufl.edu/Approval/reports/14861
   - Summary:
     - Removing the old Music Theory sequence and course numbers and replacing with the new Theory course numbers and coinciding Aural Skills courses.
   - Comments:
     - New courses have been previously approved.

14. Proposed changes to Undergraduate Certificates:

Dance in Medicine **[R̶][CA]**

- https://secure.aa.ufl.edu/Approval/reports/14865
- Comments:
- **Request to increase credit hours of DAN3775 from 2 to 3 credit hours is on this agenda. Approval of this certificate is contingent on approval of this course request.**
  - ~~The description does not appear to represent the current catalog. The first paragraph is rewritten to completely change the audience of this certificate. But it is not reflected in the marked-up copy.~~ [The change in description has been reflected in the marked-up copy. Email, 5/7/2020]
    - ~~Due to the different audience, more than half of the certificate is changing and a more detailed justification is needed. Please update justification/rationale for change to provide more detail regarding the modification to audience for certificate.~~ [The rationale for changing the curriculum is due to curriculum changes that are occurring in the School of Theatre and Dance. The proposed revision focuses less on dance proficiency and more on professional development and career readiness specifically, how to utilize dance to support and promote well-being. In addition, the proposed revision will enable more non-dance major students to complete the certificate. The number of pre-req credits that non-dance majors must complete before starting the certificate can range from 2-5. Students will gain the skills necessary to facilitate practice in healthcare and community settings through completing the Dance in Medicine and Practicum courses. Introduction to Arts in Medicine in a Global Context will provide students with a basic understanding and overview of the field of arts in health. The studio course and Dance Appreciation or Dance Fundamentals courses will provide students with an adequate foundation in dance to meet the skills necessary for the certificate.]
    - ~~How many courses satisfy the requirements for the Dance degree program are now part of the proposed changes~~? [Up to 2 courses, 5-6 credits depending on technique course selected. If a student chooses to take DAA1000 rather than DAN2100, it would be 1 course, 2-3 credits.]
  - ~~How will learning objectives be met as this certificate is being modified to allow for beginner dancers as well as more advanced?~~ [The learning objectives do not require significant changes although modifications were provided. The current and modified SLOs are not based on the level of dance proficiency and can still be met with this revision.]
  - A separate request for assessment changes will need to be submitted.

- NOTE: The total credit hours for this certificate changes from 14 to 13-14 unless the DAN3775 course is approved to increase from 2 to 3 credit hours (on this agenda). [The Dance in Medicine certificate will actually be variable credit no matter what, since dance technique courses vary from 2 to 3 credits depending on course. So, if the revision to Dance in Medicine passes, the certificate will be 13-14 credits. If it doesn't pass, the certificate will be 12-14 credits.Email, 5/11/2020]
- Will the newly revised certificate require 20 hours of clinical work as the current one is listed to require?

Meteorology and Climatology [A]

- https://secure.aa.ufl.edu/Approval/reports/14525
- Comments:
  - New catalog copy has been uploaded to clarify previous questions.

Music in Medicine [A]

- https://secure.aa.ufl.edu/Approval/reports/14813
- Comments:
  - Updating with permanent course prefix/number
    - The specific change is to provide the permanent prefix/number to the Music and Health course that is part of this certificate.

16. Proposed changes to Undergraduate Certificates:

Aquatic Animal Medicine [R][A]

- https://secure.aa.ufl.edu/Approval/reports/14836
- Comments:
  - ~~Please provide catalog copy in Microsoft word with tracked changes~~. [Uploaded 5/6/2020]

COURSE RECOMMENDATIONS

17. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
EGN 4XXX – Integrated Product and Process Design 1	EUH 3XXX – Intro to Holocaust Studies	IDS 1XXX – Intro to Pre-Health Process
EGN 4XXX – Integrated Product and Process Design 2 SPM 2XXX – Sport Career Preparation	MET 3XXX – Pragmatic Python for Weather	
SPM 3XXX – Diversity and Inclusion in Sport Organizations		
SPM 3XXX – Sport Event Management		
SPM 4XXX – Revenue Generation in Sport		
SPM 4XXX – Advance Career Preparation		
MET 4XXX – Weather Briefing		
PSY 4810 – Psychology of Learning and Memory		
HSC 4XXX – Access and Rehabilitation in Serving Vulnerable Populations		

Engineering

A. EGN 4XXX – Integrated Product and Process Design 1: **[CA][A]**
    - https://secure.aa.ufl.edu/Approval/reports/14816
    - Comments
        - Does the co-req for computer engineering (EEL 3744C/EEL 4744C) mean EEL 3744C or EEL 4744C? Or EEL 3744C and EEL 4744C? [Updated, 5/11/20]
        - Similar issue to above – What does co-req for electrical engineering mean (EEL 3000 level or higher EEL/EEE technical electives)? What does "/"? [Updated, 5/11/20]
        - How will department ensure there are enough engineering and business students each semester to have sufficient multidisciplinary teams?
            - One of the course objectives refers to successful function in multidisciplinary teams. What if one program's students greatly exceed another? Will the class work as intended?
                - [Business students has been removed from the catalog description. This is no longer happening and should have been removed. We have added a document that describes the course registration process

- This course has been running for 20 years, quite successfully. Students seek this opportunity, and there are no shortage of applicants. The course administrators have refined team projects, team assessment, and team work to perfection.]
- Course objectives note this course is possibly replacing a student's senior design course. For what major(s)? Is curriculum revision needed for this? Will this substitution be noted in the catalog, if so a curriculum change request will need to be submitted.
  - [Once the IPPD courses are approved, curriculum changes to include them will follow next year. Each major includes the IPPD sequence as a footnote in the semester plan. Example: https://catalog.ufl.edu/UGRD/colleges-schools/UGENG/CHE_BSCH/#modelsemesterplantext]
  - Please provide more details regarding how students apply for this course and how they are admitted.
    - Registration document added.
    - Students apply directly from the web site (https://www.ippd.ufl.edu/students/). Advisors pre-screen the students for eligibility.
- Citations for the required course readings?
  - Are these manuals developed by the department already? Yes. This is a college-level program.
- Week 1 is on a Saturday, what is the purpose for this? Is this standard in the dept? A team-building workshop is held on the first Saturday to ensure the availability of speakers and extra time to start off the teams. Students with valid excuses will be accommodated.
  - Are the 6.5 hours of contact time worked into the total in order to equate to 3 credit hours? [It is included because in the first week they do not have any work to do at home so they will not exceed the total 9-10hrs of work per week for a 3cr class.]
- Please provide additional information regarding the assessments? E.g., what is a door code assignment and why is it listed but not graded? Are there points for attendance? [Attendance to activities is worth 5%. The door code exercises and training are safety trainings required before access to the lab is granted. They are not reflected in the grade. The grading scheme has been updated with more details about the assignments.]
- Is there any concern regarding students unenrolling after sequence 1? What happens regarding the cap stone if this occurs? Each program counts each IPPD course for tech electives and capstone. They have to take IPPD1 in

semester 7, meaning that if they don't take IPPD2 (rare), they can take the capstone.

B. EGN 4XXX – Integrated Product and Process Design 2: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14818
- Comments
  - None

Health and Human Performance

C. SPM 2XXX – Sport Career Preparation: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14848
- Comments:
  - None

D. SPM 3XXX – Diversity and Inclusion in Sport Organizations: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14850
- Comments
  - Course description and objectives should contain the same verbiage for diversity; "ethnicity, racism, gender, and other diversity topics" and objectives say "race, ethnicity, gender, age…".
  - ~~Please provide syllabus so that assessments may be reviewed. The approval form says "see syllabus", no syllabus attached.~~ [Uploaded, 5/6/2020]

E. SPM 3XXX – Sport Event Management: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14851
- Comments:
  - If the final exam is cumulative it must be administered during exam week. [The Final Exam is not cumulative; it only covers Chapters 10-15 (the second half of the course), Email, 5/7/2020]
  - ~~How will attendance be graded.~~
  - ~~Please provide syllabus; Form states "see attached syllabus"~~ [Uploaded, 5/6/2020]

F. SPM 4XXX – Revenue Generation in Sport: [~~CA~~][A]
- https://secure.aa.ufl.edu/Approval/reports/14849

- Comments:
    - ~~Course is "believed" to be an approved elective for the BS in Sport Management, per the UCC form. Is the approval of the course as an elective in the major dependent on something other than UCC approval?~~ [The Department of Sport Management would like SPM4XXX Revenue Generation in Sport to be included as an approved elective in our BS in Sport Management program. Email, 5/7/2020]
    - ~~How will student engagement be assessed (worth 10% of grade) E.g., points per class period?~~ [Student Engagement: 10%
Students are expected to exhibit a high degree of professionalism during all class meetings and when submitting work assigned throughout the course. At minimum, students are expected to show up to class on time and be prepared to participate thoughtfully in the discussion and activities that are part of each class period. Engagement in class (e.g., attendance, active participation in class discussions) will be evaluated on a 1-10 scale each week. The student engagement score will be an average of these weekly scores.]
    - ~~FYI: typo under role play exercise – demonstrate not demonstration.~~

G. SPM 4XXX – Advance Career Preparation: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14847
- Comments:
    - None

Liberal Arts and Sciences

H. IDS 1XXX – Intro to Pre-Health Process: **[R]**
- https://secure.aa.ufl.edu/Approval/reports/14256
- Comments
    - The text and readings seem to target physicians and medicine. Should the course be retitled "Pre-Medicine." Are pre-health students desiring careers in nursing, dentistry, etc. encouraged to take this course?
    - What does "Pre-Health Process" mean? Could there be a more descriptive title?
    - Have you consulted with PHHP, HHP, Nursing, Medicine, Dentistry? Objectives 2, 3, 4, and 6 are specific to the health discipline (as opposed to professional development and preparation for application to professional schools). This is also true for the content related to ethicsin the profession. These objectives and content lend themselves well to partnering with the

professional colleges and even host faculty from those colleges as guest lectures.

I. EUH 3XXX – Intro to Holocaust Studies: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14266
- Comments
  - Please remove all references to GenEd, a general education request must go through a separate approval process after the course has been approved.
  - Please update the course description.
  - Please clarify prereq courses, include acceptable prefixes of courses which may satisfy requirement.
  - Please add rubric for discussions.

J. MET 3XXX – Pragmatic Python for Weather: **[CA]**
- https://secure.aa.ufl.edu/Approval/reports/14653
- Comments:
  - Grading scheme is not inclusive – please indicate rounding practice [Grading scheme changed to 80-83, 83-87, 87-90, etc. 5/6/2020]
    - Believe this is still in error, It now appears students can receive either an A or B for the same point value. Please consider using a grading scale such as the following format:

      Grade Scale
A 94-100%	C 73-76%
A- 90-93%	C- 70-72%
B+ 87-89%	D+ 67-69%
B 83-86%	D 63-66%
B- 80-82%	D- 60-62%
C+ 77-79%	E <60%]

K. MET 4XXX – Weather Briefing: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14681
- Comments
  - How is an S/U grade determined if there is a mix of S's and U's on the two group and three individual presentations? It seems that any U c(w)ould yield a U for the course. [Removed reference to S/U letters in the attached rubric. Changed wording to all presentation grades being equally weighted, with 73% as the threshold between an S and U. Updated 5/6/2020]

L. PSY 4810 – Psychology of Learning and Memory: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14469
- Comments
  - None

Public Health and Health Professions

M. HSC 4XXX – Access and Rehabilitation in Serving Vulnerable Populations: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14833
- Comments
  - None

18. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
ENY 4573 – Beekeeping I	FOR 4020 – Seminar in Contemporary Issues in Forest Resources and Conservation APPROVED	
DAN 3775 – Dance in Medicine		
FIN 4453 – Financial Modeling		
EEL 3923C – Electrical Engineering Design 1		
APK 3220C – Biomechanical Basis of Movement CA		
SPM 4723 – Legal issues in Sport and Physical Activity		
GEO 4285 –Models in Geographic Hydrology		
IDS 1359 – Creativity in Action		
IDS 1940 – Creativity in Context		
RUW 3101 – Reading Russian Literature		
RUS 4502 – Language Culture of the Russian Business World		
RUS 4503 – Theory and Practice of Russian-English Translation 1		
RUS 4504 – Theory and Practice of Russian-English Translation 2:		
RUS 4780 – Corrective phonetics and intonation		

Agricultural and Life Sciences

A. ENY 4573 – Beekeeping I: **[R][A]**
- https://secure.aa.ufl.edu/Approval/reports/14840
- Comments:
  - If most students are taking BSC 2010, and either BSC 2005 or BSC 2010 are sufficient prereqs, the department should set the prereq as "BSC 2005 or BSC 2010". If there are any other courses that are considered equivalent, please list them by course number. [I have changed the prereqs to say BSC 2005 or BSC 2010. Email, 5/7/2020]
  - Syllabus lists "suggested readings" but from the weekly schedule in syllabus, it appears these are required. Please clarify.
    - Required readings include American Bee Journals by one of the course faculty. Are these freely available to students through the library or another (freely available) source?[Changed the wording in the syllabus to say required readings instead of suggested readings. The textbook can be accessed through the libraries or the students can purchase the book. The American Bee Journal articles are all provided to the students within each module.]

- Syllabus assignment – field experience – Do students who live in Gainesville have to ask for permission from the instructor and demonstrate a "legitimate" conflict in order to shadow a beekeeper rather than complete one of the other 2 options? [No, students do not need to ask permission from the instructor or demonstrate a conflict in order to shadow a beekeeper. Several students each semester live outside of Gainesville and so this option is primarily for them, but I haven't prevented any Gainesville-based students from shadowing a beekeeper. At the time this syllabus was submitted to the CALS CC, I wasn't sure what the situation would be concerning the COVID-19 pandemic. However, I have significantly changed this assignment for the present time to watching various beekeeping videos online and writing a report based on what they've learned. I have explained this in greater detail in the syllabus.]
- It appears the module assessments open after each section ends. Does this mean the students can start each module assessment for the subsequent section once the previous section finishes?
    - Will these instructions be clear to the students?
    - Recommend making this clearer for students.
    - [Within each module there is an associated assessment. The students can access the next module as soon as the previous module closes. This is not a go at your own pace course. Under Module Assessments in the syllabus it says in bold "The assessments 1) open the Saturday morning after the previous module ends, 2) are timed (60 minutes each), and 3) are due at 11:59 pm on the date listed in the course schedule".]
- Late submission of the field experience paper says points are deducted for late submissions regardless of the excuse. This is not compliant with UF attendance/make-up policy. It also conflicts with the statement in the syllabus that attendance/make-up is per the UF policy with the link included. Please update. [That was an error on my part and I have removed the words "regardless of the excuse" from the syllabus.]
- Points in grid re: peer review of beekeeping paper do not match with the description. Description says 40 points of the paper are based on peer reviews and 10 are based on instructor/TA grade. There are concerns about the fact that a student's paper grade is based on the grade assigned by another student in the peer review (students earn up to 40 points based on the grades their classmates give them).
    - Is this assignment team based? Is the peer evaluation regarding group effort/work?
    - Please provide more detail regarding peer evaluations, how they are conducted, and how the grading is derived.
    - [I can see how this would be confusing and I have reworded the syllabus for clarity. I ask the students to peer review one another's reports and assign a grade, which I have told them I would combine for a large portion

of their grade. However, I always grade the reports myself and use the student reviews a guide, but never the final word on their grade. I have changed the wording in the syllabus to reflect this and hopefully prevent students from worrying that other students will determine a large portion of their grade.]

- Schedule grid in syllabus says there is an RSVP requirement but the description of assessments says 5 points for RSVP and sting quiz (sting quiz not mentioned in schedule grid). What is a sting quiz? [The Beekeeping experience RSVP and Sting Quiz are the same assignment. It is a short quiz that will allow me to ask what they are planning in terms of the Beekeeping Experience as well as an opportunity to make sure they understand the safety requirements when working with honey bees. However, because of the change caused by COVID-19, the students will not be meeting together for a Field Day event or shadowing beekeepers. I have removed this requirement and I will incorporate the sting quiz question into one of the module assessments.]

B. FOR 4020 – Seminar in Contemporary Issues in Forest Resources and Conservation: [R][CA]
- https://secure.aa.ufl.edu/Approval/reports/14713
- Comments:
  - The proposal is to change course level from 4000 to 3000-level, change course prefix, change course title, change course description, change prereq. In looking at the old and new syllabi, the new course objectives appear to be more professionally based (consistent with the revised course description). Based on these changes and the rationale, this may need to be a new course request as opposed to modify. [This course is playing a similar role as it did under its previous name, but due to overall changes in the curriculum, the changes in course prefix, number, and description more clearly and logically place it in the revised course category. It's more of a fine tuning of the course and its role, rather than a completely new role that would call for the deletion of the former course, and creation of a new one. Email update, 5/8/2020]
  - UCC form says no request to change course number, but department is changing from 4000 level to 3000 level course – which means course number will change. Please clarify. [This has been updated to "no" on the UCC form.]
  - What is the desired outcome for this request rather than creating a "new" course request to make a new course? [The existing course has always included the "job hunting preparation" that we're continuing to include (resumes, cover letters, interview skills, etc.) and professional ethics. The larger intent of the course remains the same – prepare students for professional success in a field-based natural resources/conservation career.]

- ■ ~~Can instructor provide examples of readings? "Who Moved My Cheese" is listed in revised syllabus as a possible reading but no other readings or sources are specified.~~ [The "Textbooks" section has been updated in the attached syllabus.]
- ■ ~~Be sure late assignment penalty is consistent with UF policy that's linked in the syllabus (e.g. not accepted if late, unless late submission is excused).~~ [Additional verbiage has been added regarding late assignments in the attached syllabus.]
- ■ ~~How are discussions/attendance assessed?~~ [The attached syllabus has been updated to clarify that this portion of the grade is based solely on attendance.]
- ■ Won't the pre-requisites of 3AG-FRC and 3AG-NRC suffice, as opposed to including 4AG-FRC and 4AG-NRC?

Arts

C. DAN 3775 – Dance in Medicine: **[~~CA~~][A]**
- • https://secure.aa.ufl.edu/Approval/reports/14845
- • Comments:
  - ■ Note that this is linked to the request for revision to a certificate https://secure.aa.ufl.edu/Approval/reports/14865
  - ■ Removing variable credit offer course as 3 credits.
  - ■ ~~Please make sure links in Student evaluations section are functional and correct (syllabus).~~ [Updated, 5/6/2020]

Business

D. FIN 4453 – Financial Modeling: **[~~R~~][A]**
- • https://secure.aa.ufl.edu/Approval/reports/14831
- • Comments:
  - ■ ~~What is the Rationale for the additional prerequisites being added?~~ [These prerequisites provide the essential foundational background to be prepared for this course, and each of the prerequisites exactly match the prerequisite requirements we have for the other parallel upper division Finance courses [i.e., Debt and Money Markets (FIN 4243) and Equity and Capital Markets (FIN 4504)]. Without these prerequisites, we have found that students are unprepared and struggle with these courses. Updated, 5/6/2020]
  - ■ ~~Please remove "This course" from the proposed course description.~~
  - ■ ~~Please provide grade calculations details.~~
    - • ~~Are there points for the WallStreetPrep exercises?~~

- How do the peer review components factor into the points? [Each peer eval is 50 pts on top of the graded assignment value.]
  - [The exact point allocation has been added to the Grading section, which now matches the description for each of the 5 projects and WallStreetPrep.]
- Spring break does not count as a week in the academic calendar. Please correct.
- Syllabus requires a Windows computer. Is that in the college's computer requirement? If not, other solutions should be offered, such as using UF Apps.
  - Please clarify whether or not this means that students must have Windows program or windows computer. The college computer requirements do not require a Windows computer. ["Past versions of Excel for Mac have not operated correctly in the programming environment. This issue appears to have been resolved with Office 365 for both Windows and Mac. The requirement has been updated to just state that students need a laptop with Excel."]
- A separate request must be made to terminate the 2 credit course.

Engineering

E. EEL 3923C – Electrical Engineering Design 1: [CA][A]
- https://secure.aa.ufl.edu/Approval/reports/14793
- Comments:
  - Please provide more details in the rationale for the prereq change. [Updated, 5/5/2020]

Health and Human Performance

F. APK 3220C – Biomechanical Basis of Movement: [A]
- https://secure.aa.ufl.edu/Approval/reports/14722
- Comments:
  - None

G. SPM 4723 – Legal issues in Sport and Physical Activity : [A]
- https://secure.aa.ufl.edu/Approval/reports/14814
- Comments:
  - Changing course title to Legal Issues in Sports

Liberal Arts and Sciences

H. GEO 4285 –Models in Geographic Hydrology: **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/14884
    - Comments:
        - None

I. IDS 1359 – Creativity in Action: **[R̶][CA]**
    - https://secure.aa.ufl.edu/Approval/reports/14798
    - Comments:
        - Proposed title change to "Innovation in Action"
            - Innovation academy offering.
        - ~~Please provide rubrics for participation and peer evaluations~~. [Uploaded, 5/8/2020]
        - ~~Please revise excused absence policy for course in regards to the 'catalyst' event. Students may not be able to contact the instructor prior to an emergency.~~
        - Please revise grading scale to be inclusive or state examples such as students earning 89.1+ will receive an A etc. [It appears that students can receive two grades for a 90, etc please adjust and use decimals]

J. IDS 1940 – Creativity in Context: **[R̶][CA]**
    - https://secure.aa.ufl.edu/Approval/reports/14795
    - Comments:
        - Please revise grading scale to be inclusive or state examples such as students earning 89.1+ will receive an A etc. [It appears that students can receive two grades for a 90, etc please adjust and use decimals]
        - ~~Please provide more information on how skills development and 3 challenges will be graded.~~
        - ~~Please provide rubric for participation.~~

K. RUW 3101 – Reading Russian Literature: **[A]**
    - https://secure.aa.ufl.edu/Approval/reports/14858
    - Comments:
        - Update of prerequisites

L. RUS 4502 – Language Culture of the Russian Business World: **[A]**

- https://secure.aa.ufl.edu/Approval/reports/14854
- Comments:
  - Update of prerequisites

M. RUS 4503 – Theory and Practice of Russian-English Translation 1: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14855
- Comments:
  - Update of prerequisites

N. RUS 4504 – Theory and Practice of Russian-English Translation 2: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14856
- Comments:
  - Update of prerequisites

O. RUS 4780 – Corrective phonetics and intonation: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14857
- Comments:
  - Update of prerequisites

19. Proposed Professional Courses

Approved	Conditionally Approved	Recycle
LAW 6760 – Accounting for Lawyers		
LAW 6XXX – Trusts & Estates		
LAW 6930 – Immigration Law		

Law

A. LAW 6760 – Accounting for Lawyers: **[A]**
- https://secure.aa.ufl.edu/Approval/reports/14775
- Comments:
  - None

B. LAW 6XXX – Trusts & Estates: **[CA][A]**

- https://secure.aa.ufl.edu/Approval/reports/14776
- Comments:
  - ~~Is variable credit desired for this course or should it be set at 4?~~ [Please set at 4]
  - Please clarify this statement:
    - "Note that we offer Trusts & Estates as a 4-credit course, as students who wish to practice in this area need a more in-depth course than the 3-credit option." [Trusts & Estates is a required topic for most bar exams, including the Florida bar exam. The four-credit course more thoroughly prepares students to pass the bar exam on the first attempt. Email, 5/7/2020]

C. LAW 6930 – Immigration Law: **[~~CA~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14777
- Comments:
  - ~~What is the rationale for variable credit?~~ [Immigration Law is an elective course that contains material that is not tested on bar exams or needed for licensure. The most important legal concepts can be covered in a two-credit hour course, which encourages more law students to learn about the area, especially if they intend to help clients on a pro bono basis. Email, 5/7/2020]

20. **Proposed Changes to Professional Courses**

Approved	Conditionally Approved	Recycle
PHT 6322C – Pediatric Physical Therapy		

Public Health and Health Professions

A. PHT 6322C – Pediatric Physical Therapy: **[~~R~~][A]**
- https://secure.aa.ufl.edu/Approval/reports/14835
- Comments:
  - ~~Please adjust course description to start with "provides" and remove "course will".~~
  - ~~Please provide rationale/justification for additional/change of specific prerequisites.~~ [Students are in a professional program curriculum and therefore take classes in a sequence in the Doctorate of Physical Therapy

Program. The course is not available to DPT students without completing the prerequisites listed on the form under proposed prerequisities. This course is only taught in the summer semester of the second year in the DPT curriculum. This is spelled out in the syllabus. Email, 5/5/2020]